ACIS 2026

DELEGATE LOGISTICS NOTE

Africa Commerce and Industry Summit 2026

14–16 October 2026

Uhuru Gardens National Monument & Museum

Nairobi, Kenya

Driving Africa's Next Era of Trade

Convened by the Kenya National Chamber of Commerce and Industry (KNCCI)

Welcome to the Africa Commerce and Industry Summit (ACIS) 2026, convened by the Kenya National Chamber of Commerce and Industry (KNCCI). This note provides essential information to help you prepare for the summit and plan your participation. Please keep it available for reference before and during the event.

1. Event Details

Item	Details
Dates	14–16 October 2026
Venue	Uhuru Gardens National Monument & Museum
Location	Lang'ata Road, Nairobi, Kenya
Time zone	East Africa Time (EAT), UTC+3
Admission	Delegate registration and entry are free

2. Programme Schedule

The provisional schedule is outlined below. The detailed programme, including sessions and speakers, will be shared separately through official summit channels.

Date	Programme	Time
Wednesday, 14 October	Registration and accreditation	From 7:00 a.m. – 4:00pm
	Opening ceremony and summit sessions	8:00 a.m.–4:00 p.m.
Thursday, 15 October	Summit sessions	8:00 a.m.–4:00 p.m.
Friday, 16 October	Summit sessions and closing ceremony	8:00 a.m.–2:00 p.m.

All times are in EAT.*

3. Registration and Accreditation

Delegates are encouraged to register online before the summit to facilitate accreditation and venue access.

Registration portal:

https://acis2026.kenyachamber.or.ke/registration

Please present the following when collecting your badge:

- A national identification card or passport.
- Your registration confirmation, either printed or electronic.

You may also bring business cards for networking.

Accreditation badges are non-transferable and must be worn visibly at all times within the summit venue.

4. Travel Authorisation and Entry Requirements

International delegates should check the entry requirements applicable to their nationality before travelling.

Where required, apply for Kenya's Electronic Travel Authorisation (eTA) through the official portal:

[**https://www.etakenya.go.ke/**](https://www.etakenya.go.ke/)

Allow sufficient processing time and confirm the applicable passport validity and supporting-document requirements through the portal.

Delegates requiring an official invitation letter for travel purposes should contact the Secretariat as soon as possible.

5. Venue Access

Uhuru Gardens National Monument & Museum is located along Lang'ata Road in Nairobi.

Delegates should:

- Arrive at least 30–45 minutes before the day's programme begins.
- Allow additional time for accreditation collection on the first day.
- Have their identification and registration confirmation or accreditation badge ready.
- Follow instructions from event marshals and security personnel.

Security screening will take place at all entry points. Please allow extra time during peak arrival periods.

6. Parking and Drop-Off

On-site parking is reserved for authorised VIP vehicles. Eligible drivers should follow marshal directions to the designated parking areas.

Taxis and ride-hailing vehicles should use the designated drop-off and pick-up points at the Uhuru Gardens main gate and Carnivore grounds, as directed by event marshals.

Delegates driving themselves should confirm the available parking arrangements with the Secretariat before travelling to the venue.

7. Accommodation

Delegates are responsible for booking and paying for their accommodation. Early reservations are encouraged.

Hotel options listed for consideration include:

- Radisson Blu Hotel – Upper Hill
- Ole Sereni Hotel
- Emara Ole Sereni Hotel

- Weston Hotel
- Pullman Hotel - Upper Hill
- Hemingways Eden Residence – ***Book through their website- Select hotel as Hemingways nairobi- enter promo/voucher code (ACIS26)***

Please confirm room availability, rates, cancellation terms and transport arrangements directly with your selected hotel. Any extended stay before or after the summit should also be arranged directly with the hotel.

8. Transport

Delegates are responsible for arranging and paying for transport to and from the summit venue.

Transport options include taxis, ride-hailing services, hotel shuttles and car hire. Hotel shuttle availability should be confirmed directly with the relevant hotel.

Delegates arriving through Jomo Kenyatta International Airport or Wilson Airport should allow sufficient transfer time, particularly during Nairobi's peak traffic periods.

Uber promotional code: KNCCI

Stated validity: 14–16 October 2026.

Check the offer's availability and applicable terms in the Uber app before booking.

Delegates requiring assistance with transport coordination should contact the Secretariat as soon as possible. Assistance will be subject to availability.

9. Meals and Refreshments

Morning tea, lunch and afternoon refreshments will be available for purchase from vendors at the venue.

Delegates are responsible for their own meal and refreshment costs.

10. Currency and Payments

The local currency is the Kenya shilling (KES).

Foreign currency can be exchanged at authorised airport outlets, banks and licensed bureaux de change. Credit and debit cards are accepted by many hotels, restaurants and retailers, while M-Pesa is widely used for everyday payments.

Please confirm accepted payment methods with individual vendors and service providers.

11. Exhibition Arrangements

Exhibitors will receive separate instructions covering:

- Booth allocation.
- Setup and dismantling schedules.
- Branding requirements.
- Internet connectivity.
- Electricity supply.
- Loading and unloading procedures.

All booth setup should be completed within the approved installation period and before the exhibition opens. Exhibitors should coordinate any special requirements with the exhibition team in advance.

12. Dress Code

Occasion	Recommended attire
Opening ceremony	Business formal or national attire
Summit sessions	Business attire
Networking engagements	Smart casual

13. Weather and Personal Comfort

Delegates should prepare for variable weather, including cool mornings and evenings and possible rain.

A light jacket, umbrella and comfortable footwear are recommended. Please check the local weather forecast before travelling.

14. Health, Safety and Security

First aid and emergency medical support will be available on-site.

Delegates are encouraged to:

- Keep personal belongings secure.
- Carry any medication they may need.
- Follow instructions from security and event personnel.
- Report emergencies promptly to the Secretariat, first aid team or designated security officers.

On-site Secretariat contacts:

Contact	Telephone
Celestine Kaplelach	+254 711 465 794
Leyla Muhandale	+254 720 613 071

National emergency numbers: 999 or 112.

15. Accessibility

The organisers are committed to supporting an inclusive summit experience.

Delegates requiring accessibility assistance or reasonable accommodation should indicate their needs during registration or contact the Secretariat as soon as possible to enable appropriate arrangements.

16. Internet Connectivity

Complimentary Wi-Fi will be available at the venue. Network details and access instructions will be displayed at registration and designated information points.

17. Working Language

The working language of the summit is English.

18. Media, Photography and Videography

Official photography and videography will take place throughout the summit. Images and recordings may be used in official summit publications, reports, websites and social media communications.

Delegates with concerns about being photographed or filmed should speak to the Secretariat or an official media team member.

19. Sustainability

Please support the summit's sustainability efforts by:

- Using digital programme and conference materials where possible.
- Reducing single-use plastics.
- Disposing of waste in designated bins.
- Conserving water and energy.

20. Optional Visit to Nairobi National Park

Delegates interested in visiting Nairobi National Park before or after the summit should contact the Secretariat as soon as possible.

Transport coordination and visitor guidance may be arranged, subject to interest and availability.

Participation is optional. All associated costs—including park entry, transport, meals and personal expenses—will be met by participating delegates.

The visit offers an opportunity to experience Kenya's wildlife and natural heritage during your stay in Nairobi.

21. Secretariat and Help Desk

The summit Secretariat and Help Desk will be available throughout the event to assist with:

- Registration and accreditation.
- Programme information.
- Accommodation enquiries.
- Protocol matters.
- Exhibition support.
- Transport information.
- General enquiries.

22. Programme Updates

Updates on the programme, speakers, side events, exhibitions and other summit activities will be shared through official ACIS and KNCCI channels.

Please check these channels regularly and follow announcements made at the venue.

23. Contact Details

ACIS 2026 Secretariat

Kenya National Chamber of Commerce and Industry (KNCCI)

Telkom Plaza, Ralph Bunche Road

P.O. Box 47024–00100, Nairobi, Kenya

Telephone: +254 203 927 000

Email: acis2026@kenyachamber.or.ke

Website: https://www.kenyachamber.or.ke

Registration: https://acis2026.kenyachamber.or.ke/registration

We look forward to welcoming you to Nairobi for three days of trade, investment and business engagement at ACIS 2026—Driving Africa's Next Era of Trade.